



BUILDING OCCUPANCY APPLICATION

City of Webster

BUILDING DIVISION

Office Hours

Mon.-Thur. 7:30am-5:30pm

Friday 7:30am-11:30am

www.cityofwebster.com

101 Pennsylvania Ave. ❖ Webster, TX 77598

Phone: (281) 338-2925 FAX (281) 316-4128

UTILITIES RECONNECTION & INSPECTIONS

(Required to obtain a Certificate of Occupancy)

Name of Business: _____

New Business: _____ Change of Ownership _____ Mgmt use only _____
(90 days only)

Business Address: _____

City _____ State TX Zip _____

Business phone: _____ Email: _____

Type of Business: _____

Contact Person _____ Phone # _____

E-Mail Address _____

Owner of Business: _____ Phone # _____

Address: _____
City _____ ST _____ Zip _____

Property Owner: _____ Phone # _____

Address: _____
City _____ State _____ Zip _____

Current Zoning: _____ Square Footage: _____

Signature of Applicant _____ Date _____

FOR OFFICE USE ONLY			
Zoning Official	_____	Approved	_____ Not Approved
Building Official	_____	Approved	_____ Not Approved

❖ AWARE NO CONSTRUCTION AUTHORIZED*

- Prior to opening business, owner/occupant must call in a final inspection to be done both by the Building Division and Fire Marshal's Office and inspections must pass in order to obtain a Certificate of Occupancy. _____

Initials