



FIRE ALARM/FIRE SPRINKLER/ACCESS CONTROL APPLICATION

For all Inspections and questions - Call Fire Dept. (281) 316-3742

**Submit for Review: 1 set of complete drawings and 1 Digital File Submission
 with the permit application**

OFC: (281) 338-2925
 FAX: (281) 316-4128

Date _____ **APPLICANT/CONTRACTOR INFORMATION**

Name of Contractor:		State License #:	
Contractor's Address:			
City:		State: TX	Zip:
Phone #: ()		FAX #:	
Name of Applicant:		Cell or Pgr. #	
E-Mail			

PROJECT INFORMATION

PREMISES OWNER:		Phone #: ()	
PREMISES LOCATION:			
Project Name:		Phone #: ()	
Project Address:			
City:		State: TX	Zip:

SYSTEM INFORMATION

MONITORING COMPANY:		Phone #: ()	
ADDRESS:			
LICENSE/CERTIFICATION #:			

MODEL No. :	_____	SERIAL No. :	_____
PHONE LINE #1:	_____	PHONE LINE# 2	_____
LOCAL _____	REMOTE _____	CENTRAL STATION _____	
PROPRIETARY _____	AUX _____	OTHER (Specify) _____	

WORK TO BE PERFORMED

Description	# Of Units		

Fire Department use only Permit Fee \$ _____

Signature of Applicant _____ Print Name _____

FIRE Marshal Signature _____ Date _____

APPLICATION AND INSPECTION INFORMATION

Contractor must submit for review:

1 set of complete drawings and 1 digital file submission to the Building Permit Desk with the Permit Application.

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1. Testing will be done on **battery power**.
2. Fire alarm system **shall not** be placed into test mode for Fire Department testing.
3. **Both** phone lines will be tested for dial out and confirmation from our dispatch the alarm was received. After this test the system can be placed in test mode for the remainder of the inspection.
4. All devices will be tested. (**smoke detectors-tested by smoke, no magnets**).
5. Each air handler that is 2000 cfm or greater is **required** to have a remote indicator and shall be individually smoke tested for shut down and alarm. HV/AC smoke detectors are required upon shutdown to go into **trouble not alarm**.
6. A copy of the application with all blanks filled out completely shall be provided to the inspector on inspection day.

Fire Alarm Acceptance Testing

1. By appointment only.
 2. Stamped, approved drawings on site.
 - a. Any modifications to originals require as-built plans on site.
 - b. Must have licensed technician present for testing.
 3. All initiating devices to be tested
 - a. Smoke detectors tested by smoke only (no magnets).
 - b. Heat detectors tested by heat gun (no magnets).
 - c. Duct detectors tested by smoke only (no magnets).
 - d. Fire dampers tested and inspected.
 - i. Manual and automatic.
 - e. Pull stations tested.
 - f. Strobes operating in sync
 - g. Other devices such as tampers, flow switches and commercial vent hood systems tied into the fire alarm panel will be tested.
 4. During testing, **addressable** panels should have proper descriptors and locations of initiating device (point of contact ID).
 5. All HVAC resets are to be located near the main fire alarm control panel.
 6. All devices and panels are to be installed according to manufacturer specifications and current adopted fire code.
 7. Require minimum of two live fire test
 - h. One on primary phone line
 - i. One on secondary phone line
 - j. All others may be performed in test mode if Fire Marshal approves.
 8. Panel shall be tagged and left in normal operating mode at completion of acceptance testing.
- Field inspection is final acceptance. Changes may be required by the Fire Marshal even though plans were approved.

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Fire Marshal – Ron Gaines
Asst. Fire Marshal – Warren Chappell

Fire Station 1
18300 Hwy 3
Webster TX 77598
281.316.3740
281.333.5829 fax