



CITY OF WEBSTER  
APPLICATION FOR ITINERANT VENDORS PERMIT

APPLICATION DATE \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ SOCIAL SECURITY NO. \_\_\_\_\_

DRIVERS LICENSE NUMBER \_\_\_\_\_ PHONE \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

NAME OF BUSINESS OR CORPORATION \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

BUSINESS PHONE \_\_\_\_\_

LOCATION WHERE MERCHANDISE WILL BE SOLD (Provide Site Plan)  
\_\_\_\_\_

TYPE OF MERCHANDISE TO BE SOLD \_\_\_\_\_

LENGTH OF TIME FOR WHICH THE RIGHT TO DO BUSINESS IS DESIRED  
\_\_\_\_\_

WILL DEPOSITS BE REQUIRED ON MERCHANDISE? \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF ANY FELONY? \_\_\_\_\_  
(IF YES, ATTACH A STATEMENT OF EXPLANATION)

**THE FOLLOWING INFORMATION IS REQUIRED FOR ALL APPLICATIONS**

A certified copy of the corporate charter if the applicant is a corporation incorporated under the laws of the State of Texas.

A certified copy of the permit to do business in the State of Texas if the applicant is a corporation existing under the laws of some other state or territory.

A certified letter of permission to occupy the premises in which the applicant wishes to do business. In no case will permission be granted to occupy public land or public roadways for this use.

A limited sales tax permit number issued by the state comptroller of public accounts.

If a vehicle is to be used, a description of the vehicle, together with the license number or other means of identification.

A photograph of the applicant and all persons soliciting (head and shoulders) taken within 60 days prior to filing the application.

A photocopy of the applicant's driver's license and the licenses of all persons soliciting.

A bond for \$5,000 will be required when the application has been approved and before the permit has been issued. The bond shall remain in full force and effect for the entire duration of the permit as provided and for two (2) years thereafter.

A background check will be performed on each person soliciting. A \$5.00 fee is required per background check. This fee is required to be paid when the application is filed.

Each person soliciting is required to wear a City-issued identification badge. A \$3.00 fee per identification badge is to required to be paid when the application is approved.

A \$100.00 permit fee is required once the application has been approved. All licenses or registrations issued shall be valid for a period not to exceed three (3) months from the date of issuance.

Applications shall be filed a minimum of five (5) days prior to the date of contemplated sale.

If applicant proposes to do business in a parking lot, they shall provide evidence and information to ensure that no parking space, required by the Zoning Ordinance, will be locked or used for sales.

\*I certify that to the best of my knowledge the above information is true and correct.

APPLICANT SIGNATURE \_\_\_\_\_

**FOR CITY USE ONLY**

ZONING CLASSIFICATION OF LOCATION \_\_\_\_\_

IS THIS USE APPROVED IN THIS ZONING CLASSIFICATION? \_\_\_\_\_

ARE ALL PROVISIONS OF THE ZONING ORDINANCE MET? \_\_\_\_\_

COMMENTS \_\_\_\_\_

\_\_\_\_\_

APPLICATION APPROVED \_\_\_\_\_ APPLICATION DENIED \_\_\_\_\_

REASON FOR DENIAL \_\_\_\_\_

SIGNATURE \_\_\_\_\_